

**HALTON REGION VOLLEYBALL CLUB**  
**Parent Communication Plan,**  
**Policies and Procedures**



***HURRICANES***  
**VOLLEYBALL**



## Welcome HRVC Parents!

The following information will help you prepare for the 2018-19 volleyball season. Much of this information (but not all) is also available in our club handbook which is posted on our website

<http://haltonvolleyball.com/home/cluboffice/>

### Season Plan

Each set of team coaches prepares a season plan prior to the season in conjunction with and for approval by the Technical Director and the Executive. Once approved, this plan will be budgeted and broken out to be included in our team fees posted at tryouts. The Hurricanes work very hard to include as much of the total cost of the season in our fees as possible so you can budget accordingly. This is often the reason our fees sometimes appear higher than other programs that charge you event by event.

Up to date practice schedules can be found on our website:

<http://haltonvolleyball.com/teams/hurricanes-training-schedule/>

Up to date competition schedule for your specific team is loaded into **Team Snap** which we use for all internal team communication. For your interest, the entire Ontario Volleyball indoor competition schedule can be found here:

<https://www.ontariovolleyball.org/indoor-competitions>

### Key dates for Parents:

Sizing Night: Tuesday September 24, 2019

Practices begin Monday September 23, 2019

Mandatory Team Information Meeting: Friday September 20, 2019

### Communication

#### **Team Meetings**

Twice a year the club hosts Club wide meetings. First the welcome meeting after tryouts where many of the administrative details are covered and a general overview of how things work is presented. The second is the AGM in May/June each year to review the season.

#### **Club/Team Ongoing Communication**

Club wide internal communication is achieved through club wide participation in Team Snap. Each family must accept an invitation from the club at the beginning of the season to join team snap online to have access to club and team information. In addition, families are encouraged to download the mobile app to their phones. Each Team has its' own team page which has all team/athlete/family contact information, schedules & results which is maintained by the team parent representative.

## Discipline Issues

Coaches, athletes and parents are expected to follow the HRVC Code of Conduct for the duration of the club season. Coaches and athletes can be suspended from a team for disciplinary reasons. Prior to suspending an athlete or coach, the Executive reviews the situation and makes recommendations for the action to be made. During out of town competition, the head coach has the discretion to temporarily suspend an athlete for a serious violation of the Athlete Code of Conduct. The coach will email both the Club President and Technical Director immediately upon returning home with details of the infraction. The Executive will review the incident, in consultation with the coach, to determine any ongoing action. The Executive will also review parents' actions regarding abusive or otherwise unacceptable behavior directed towards coaches, officials, athletes or other spectators. Appropriate action will be taken depending on the severity of the behavior. HRVC reserves the right to deny access of parents to the facility in which competitions and practices occur for inappropriate behavior.

## 17. Complaint Procedure

Athletes are encouraged to communicate directly with their coach regarding any team concerns. Parents are encouraged to help their children to communicate appropriately with their coach. **If a parent or athlete becomes concerned about controversial issues during a tournament, they are required to wait 24 hours and to discuss the matter with the coach privately, after the heat of the moment has subsided.** Travel Teams should have athletes and coaches discuss matters of playing time without parent involvement in an effort to have athletes advocate for themselves as they will have to do at the post secondary level. Parents we respectfully ask that you refrain from any direct complaints to coaches during competition.

**Parents should also demonstrate respect by not complaining publicly about the coach, or club particularly during competition.** In the event parents or athletes have concerns, issues or complaints the HRVC Complaint Process goes as follows:

1. Athlete concern, directed to-----Coach
2. Parent concern around club operations, directed to-----Team Parent Representative
3. Parent concern around volleyball issues directed to-----Head Coach (after 24 hr. rule as per above)

If concerns are not initially resolved by the process above, the Technical Director and/or Executive will be the next step in resolution.

HRVC reserves the right to exclude the person from HRVC activities prior to resolution of the complaint if there is a concern for safety or potential liability.

## Parent Code of Conduct

The Halton Region Volleyball Club requires that the parent or guardian of any athlete in the program abide by the parent code of conduct below. The reason for this code is to preserve the integrity of the athlete, the coaches, the opponents, officials and the program. As a member of the HRVC, daughter is expected to conduct herself in a manner that demonstrates good sportsmanship and a respect for others, as well as herself, at all times. Similarly, it is essential that you, as their parents, also display and model behavior that is consistent with the highest ideals of good sportsmanship. As a parent, you will be expected to adhere to the following standards of behavior before, during and after any practice or competition:

I understand and agree to be held accountable for adhering to the Parent Code of Conduct as described above. I have also read, and will abide by the governing points in the HRVC handbook, including the Anti -Bullying and Electronic & Social Media Communication Policies and I therefore agree:

- I (and my guests) will be a positive role model for my daughter/team and encourage sportsmanship by showing respect and courtesy, and by demonstrating positive support for all Athletes, coaches, officials, and spectators at every game, practice or tournament.
- I (and my guests) will not engage in any kind of unsportsmanlike conduct with any official, coach, Athlete, or parent such as booing and taunting; refusing to shake hands; or using profane language or gestures.
- I will not encourage any behaviors or practices that would endanger the health and well-being of the athletes.
- I will inform the coach of any physical injury or ailment that may affect the safety of my child or the safety of others.
- I will teach my daughter to play by the rules and to resolve conflicts without resorting to hostility, bullying or violence (see Definition of Harassment to follow).
- I will demand that my daughter treat other Athletes, coaches, officials and spectators with respect regardless of race, sex or ability.
- I will praise my daughter for competing fairly and trying hard, no matter the outcome.
- I will never ridicule or yell at my daughter or other participant for making a mistake or losing a competition.
- I understand skill development and practices benefit my daughters' development over winning.
- I will promote the emotional and physical well-being of the athletes and team ahead of any personal desire I may have to win.
- I will respect the officials and their authority during games and will never question, discuss, or confront coaches at the tournament and will take the time if needed, to speak with the coach at an agreed upon time and place.
- I will refrain from coaching my child or other Athletes during games and practices unless I am the official coach.
- I understand that volleyball is a team sport and that the position my daughter plays is up to the coach's discretion for the betterment of the team.
- If I feel that my child's safety is in question, I will contact the Team Parent Representative with my concerns and if necessary the Executive.
- I understand that playing time will be afforded to all Athletes, but not necessarily in equal proportions. Substituting in or out of a game reflects Athletes' strengths and/or weaknesses or in some cases strategy adjustments by a coach. **Playing time is the sole decision of the coach and may be influenced by attendance, tardiness, discipline, and ultimately by ability under or in pressure situations.** These decisions may only be discussed with the athlete herself.

I also agree that if I fail to abide by the above Code of Conduct, I will be subject to disciplinary action that could include, but is not limited to the following:

- Verbal warning by the official, coach, tournament director or HRVC President
- Parental tournament suspension for one or more tournaments
- Suspension of my daughter from a tournament, the team, season or club with no refund